

Date :
From :
To : The Office of the Corporate Secretary
(corsec@sti.edu)
Subject: Letter of Intent (LOI) to Participate in STI EDUCATION SERVICES GROUP, INC. ("STI ESG") 2024 Annual Stockholders' Meeting ("ASM")

This is to express my intent to participate in STI ESG's 2024 ASM to be held virtually on Wednesday, 18 December 2024 at 11:00 a.m..

Please see my contact information below:

- (1) Complete Registered Name : _____
- (2) Complete Registered Residential/Mailing Address: _____
- (3) Active E-mail Address : _____
- (4) Active Mobile No. : _____
- (5) Active Landline No. : _____

Attached are the necessary documents (e-copy/scanned copy)¹ for validation purposes²:

(a) Valid government-issued ID³ with photo and signature (scanned front and back)

(b) Proof of Ownership (please put a check on the space provided):

- _____ Stockholder's certificate (for certificated shares);
- _____ Authorization letter signed by other stockholder(s) indicating the person among them authorized to cast the votes (for joint accounts)
- _____ Broker's certification (for scripless or uncertificated shares); or
- _____ Secretary's certificate for authorized representative (for corporate)

(c) Other supporting documents (please specify): _____

¹ Please limit file size up to 2MB.

² The validation process shall be completed by the Corporation no later than two (2) days from its receipt of the LOI. The Office of the Corporate Secretary reserves the right to request for additional information and documents, as it deems necessary. Electronic signature for the required documents shall be allowed while notarization requirement shall not be considered for the meantime, as applicable, given the current situation. A confirmation/reply email shall be sent to the stockholder, once successfully verified/validated.

³ Acceptable valid IDs are the following: Driver's License, Passport, Unified Multi-Purpose ID (UMID), GSIS ID, company ID, PRC ID, IBP ID, DOLE Card, OWWA ID, COMELEC Voter's ID, Senior Citizen's ID, or Alien Certificate of Registration/Immigrant Certificate of Registration.

Looking forward to your favorable response.

Thank you.

(Signature over Printed Name)